

**FALMOUTH**

**VOLUNTEER**

**FIREFIGHTER'S**

**ASSOCIATION**

**FY 2008**

**ANNUAL REPORT**

## STATION INFORMATION

### Falmouth Volunteer Firefighter's Association

Street Address: 250 Butler Road  
Fredericksburg, Virginia 22405

Mailing Address: P.O. Box 5056  
Falmouth, Virginia 22403

Non-Emergency Telephone: 540-373-2610

Fax: 540-371-8990



## MISSION

- The purpose of the organization shall be the preservation of lives and property from and during fires and emergencies.
- Falmouth Volunteer Fire & Rescue Department will provide these services on a 24-hour basis, 365/366 days per year.
- The organization shall consist of such units as shall be found necessary for the efficient and proper execution of its purpose.

## STRATEGIC PLANNING GOALS

- Professionalism
- Teamwork
- Improving Leadership-Sharing leadership responsibilities with the entire department. Gathering input from the department membership.
- Improving Communications-Electronic Mail, Standard Operating Procedures, Informational Bulletins, Annual Reporting, Meetings, Integrity, and Community Involvement
- Prevention of vehicle accidents, personal injury occurrences, and property loss.
- Training & Professional Development
- Recruitment & Retention



**COMPANY PATCH**



**RESCUE PATCH**

## FY08 DEPARTMENTAL SNAPSHOT

Volunteer Members: 76 Active Members

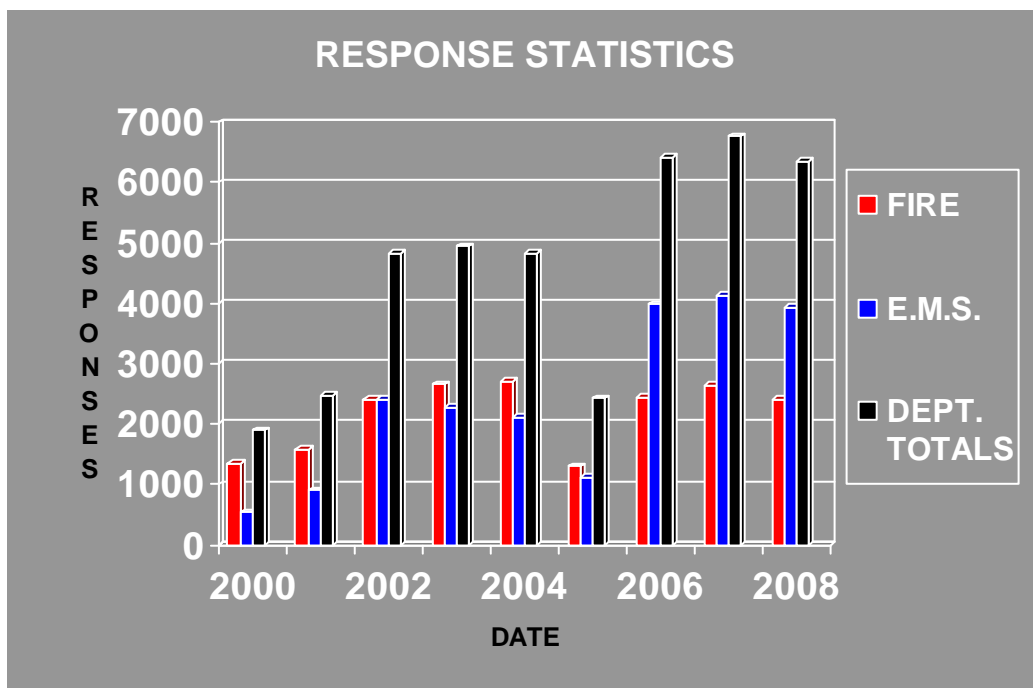
### Fire Station 1 / Rescue Station 11 Fire, Rescue, and EMS Response Overview

Total Fires.....	284
Total Technical Rescues.....	22
Total Rescue Calls (EMS, auto crash, extrications, etc.).....	1077
Total Hazardous Conditions (spill/leak, lines down, etc.).....	154
Total Service Calls (public service, smoke removal, etc.).....	142
Total Good Intent Calls (cancelled enroute, smoke scare, local alarms).....	551
Total False Calls (malicious false, system malfunctions, etc.).....	169
<b>Total Fire Responses.....</b>	<b>2399</b>
<b>Total EMS Responses.....</b>	<b>3940</b>
<b>Total Department Responses.....</b>	<b>6339</b>

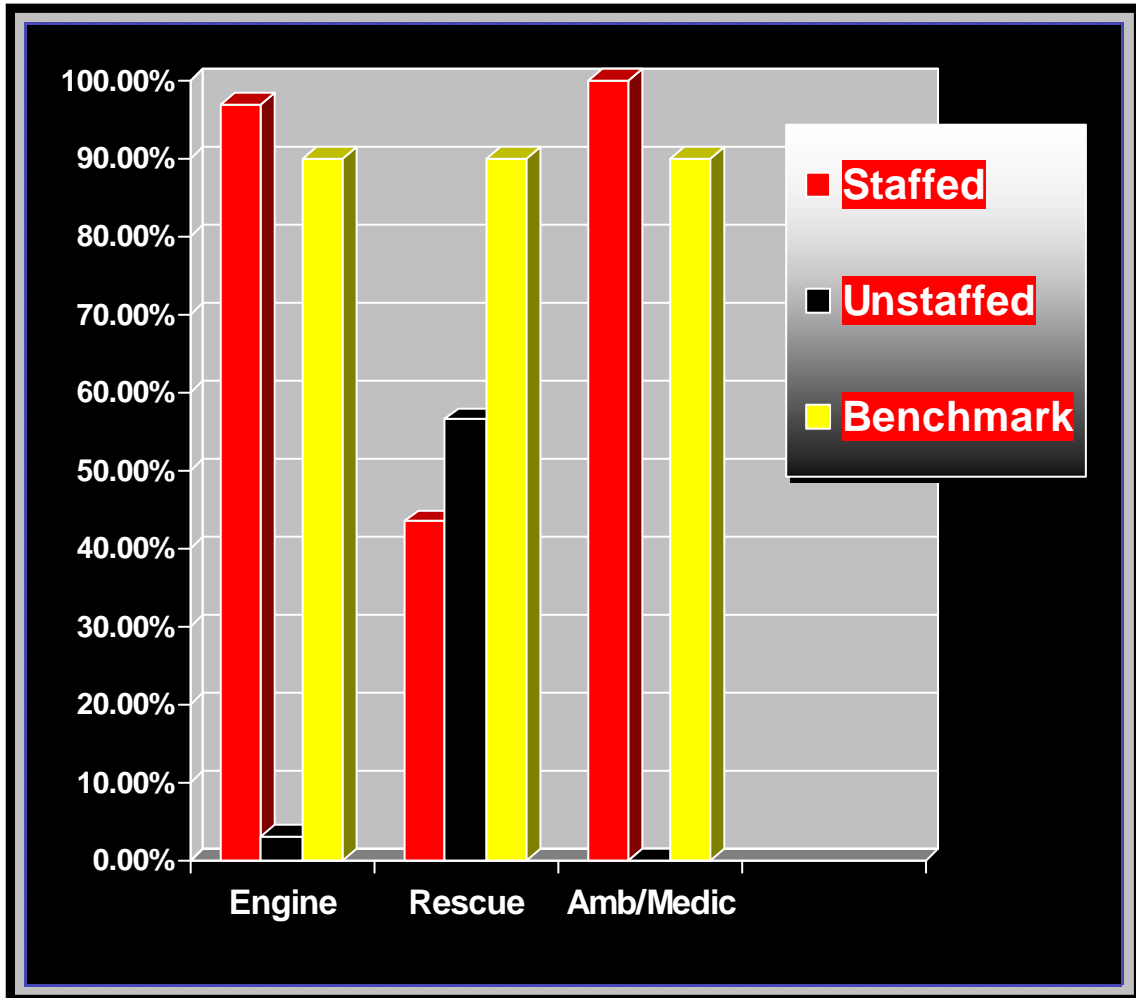
**\*\* Reduction in 423 Responses for FY08 (FY07 Total Responses-6762)**

### Apparatus Response Overview

Wagon-1 Responses.....	1608
Engine-1 Responses.....	358
Squad-1 Responses.....	673
Brush-1 Responses.....	92
MSU/Boat-1 Responses.....	25
Rescue/Medic 11-1 Responses.....	3597
Rescue/Medic 11-2 Responses.....	343



## FY 08 STAFFING PERFORMANCE MEASURES:



### ENGINE/WAGON

96.9 % Staffed  
3.1 % Unstaffed

#### Priority Times:

0700 Hours  
0800 Hours  
0900 Hours

### RESCUE SQUAD

43.5 % Staffed  
56.5 % Unstaffed

#### Priority Times:

0700 Hours  
0800 Hours  
0900 Hours

### AMB/MEDIC

100 % Staffed  
0 % Unstaffed

#### Priority Times:

Not Applicable

\*Priority Times indicate specific time periods with decreased personnel staffing levels.

\*All data collected in-station on a 24-hour log sheet by each unit's officer in charge.

# **ORGANIZATIONAL OVERVIEW**

## **DEPARTMENT ADMINISTRATION**

- President David Stewart
- Vice-President Ronald Newton, Sr.
- Treasurer John Marsh
- Secretary Karen Jett
- Board Of Directors:
  - Joe Manning                      Chuck Shackleford
  - Jerry Jett, Jr.                      J.T. Morris, Jr.
  - Kevin Tobey                      Christopher Lonzo

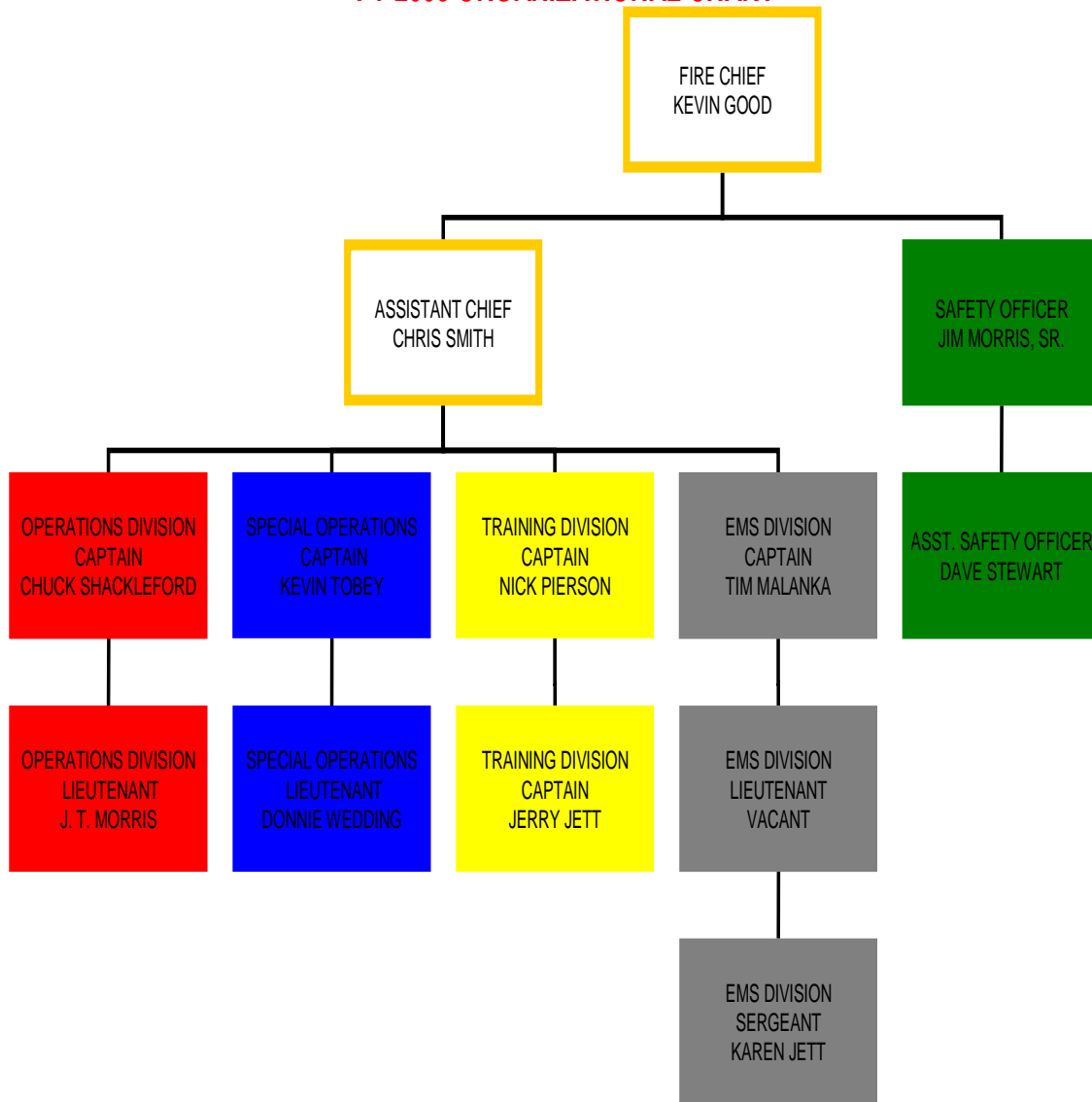
- Provided Overall Departmental Management
- Prepared the Departmental Budget
- Coordinated all Building Maintenance and Improvements
- Coordinated all Fundraising Activities
- Managed Hall Rentals
- Represented the organization at the Stafford County Fire & Rescue Association monthly meetings.
- Participated with various Fire & Rescue Association committee assignments.

## **OFFICE OF THE FIRE CHIEF**

- Fire Chief Kevin Good
- Assistant Chief Christopher Smith

- Provided Overall Operational Management
- Prepared Annual Operations Budget
- Developed and updated the department's 5-year strategic plan.
- Represented the organization at the Stafford County Fire & Rescue Association monthly meetings.
- Participated with various Fire & Rescue Association committee assignments.
- Maintained the department's website [www.falmouthfire.com](http://www.falmouthfire.com)
- Managed the Department's fire prevention and life safety program.
- Lead the department's customer service enhancement program.
- Coordinated with the County of Stafford for the Insurance Services Organization (ISO) rating process.
- Coordinated with the Community Risk Reduction Branch for implementation of the Emergency Vehicle Traffic Signal Preemption Project.
- Developed and coordinated all Incident Action Plans for significant events in the community (Rappahannock River Raft Race, July 4<sup>th</sup> Festivities, etc.).

## FALMOUTH VOLUNTEER FIRE & RESCUE DEPARTMENT FY 2008 ORGANIZATIONAL CHART



*The Falmouth Volunteer Firefighter's Association is organized into five operational divisions, to provide the highest qualities of service to the community and to ensure the organizational missions are effectively accomplished. These divisions are Safety, EMS Operations, Special Operations, Operations, and Training.*

## HEALTH AND SAFETY DIVISION

### *Division Officers:*

- Safety Officer Jim Morris
- Assistant Safety Officer David Stewart

-Investigated all department vehicle accidents and personal injury occurrences.

### *Accomplishments:*

- Prepared Safety Bulletins on Operational and Station safety topics.
- Participated in the County's Duty Safety Officer Program; currently the only two volunteers participating in the program.
- Co-Sponsored the "Firefighter Safety Stand Down" day with the Operations Division.
- Managed station fleet maintenance and repair with the County Logistics Division.
- Coordinated Annual Face piece Fit Testing with County Logistics Division.
- Conducted routine personal protective equipment inspections.
- Coordinated all protective equipment replacement and rotation.
- Staff served as representatives to the Stafford County Fire & Rescue Department's Occupational Safety & Risk Management Committee.
- Provided expertise for vehicle specification of New Rescue Squad-1.
- Assisted with placement of new Engine-1 In-Service.

## **FY08 Health & Safety Division Totals**

Motor Vehicle Accidents- 3 (Decreased by 1 from FY07)

Personal Injuries-5 (Decreased by 1 from FY07)

Fire & Rescue Department Property Loss Incidents-0 (Decreased by 1 from FY07)





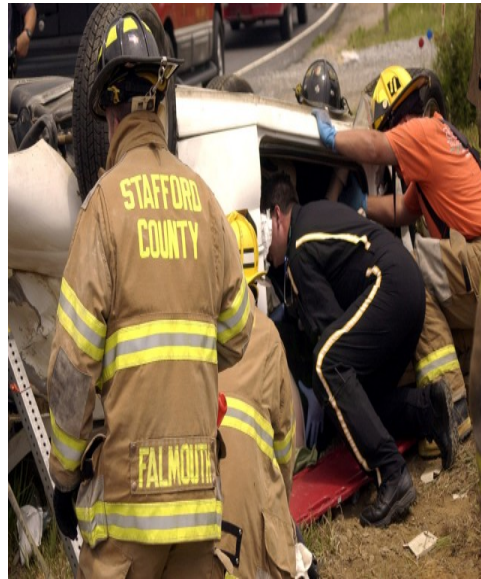
# EMERGENCY MEDICAL SERVICES DIVISION

## *Division Officers:*

- Captain Tim Malanka
- Sergeant Karen Jett

## *Accomplishments:*

- Coordinated Virginia OEMS Inspections and ensured full time compliance for all apparatus.
- Managed the station's Quality Assurance and Quality Insurance Program.
- Managed the ambulance "Attendant in Charge" (AIC) Release Program for volunteer members. A program designed to provide a newly trained EMT-Basic direction and additional training prior to being released as and attendant in charge.
- Ensured all electronic patient care reporting requirements were submitted to the County of Stafford and the VA OEMS.
- EMS Training Certification-Records Management
- Conducted local standbys within the community for EMS services (High School Football Games, Sporting Tournaments, etc.)
- Coordinated the Virginia OEMS agency licensing and personnel affiliation transfer to combine services with the Stafford County Fire/Rescue Department.
- Oversaw the Ambulance Operator Release Program; advancing four personnel with the training to operate the ambulances on emergency responses.
- Staff coordinated all efforts for the department's 1<sup>st</sup> Annual EMS Week Open House on May 24, 2008.



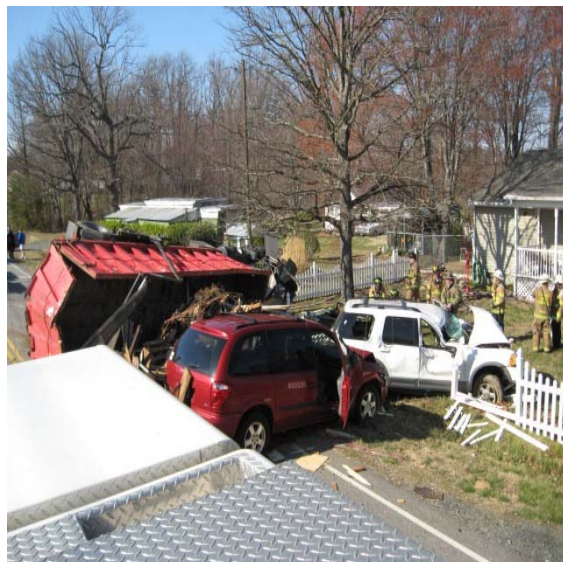
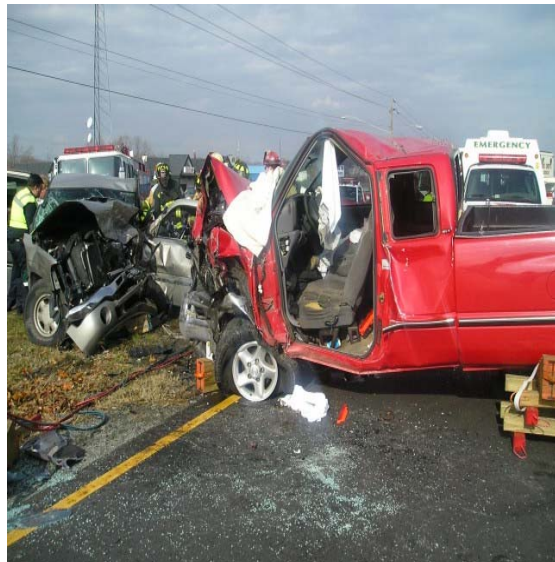
## RESCUE OPERATIONS DIVISION

### *Division Officers:*

- Captain Kevin Tobey
- Lieutenant Donnie Wedding

### *Accomplishments:*

- Lead the development of a Rescue Squad Vehicle Specification for Stafford County.
- Continuous coordination of the Rescue Squad Release Process. Ten additional personnel completed the release process this fiscal year.
- Conducted Monthly Rescue Company Small Tool & Equipment maintenance.
- Prepared First Due Response Maps-Converting all hand drawn maps to computer sketched utilizing Visio® Mapping. Partnered with other county departments to share and obtain respective maps.



## OPERATIONS DIVISION

### *Division Officers:*

- Captain Chuck Shackelford
- Lieutenant J.T. Morris

### *Accomplishments:*

- Participated in final inspection and acceptance on new Engine-1. Coordinated all efforts for the installation of tools and equipment for the new Engine to be placed in service.
- Staff coordinated all efforts for the department's 11<sup>th</sup> Annual Fire Prevention Open House on October 18, 2008. Over four hundred friends from the community visited the department on this day.
- Completed annual hose testing and inspections.
- Managed maintenance of Self-Contained Breathing Apparatus.
- Conducted Monthly Engine Company Small Tool & Equipment maintenance.
- Managed the junior member program-providing oversight, mentorship, and guidance to the junior members of the organization.
- Conducted local standbys within the community for Operational participation (Static Displays, Educational Events, VIP Events, etc.)



## **TRAINING DIVISION**

### ***Division Officers:***

- Captain Jerry Jett
- Captain Nick Pierson
- Technician Doug Pierson

### ***Accomplishments:***

- Ensured compliance with NIMS Certification Requirements
- Hosted a Hazardous Materials Awareness Course
- Hosted a Rope Rescue Awareness and Operations Course
- Hosted a Legal Issues Class; instructed by Allen, Allen, Allen, & Allen.
- Hosted a Mass Casualty I & II Course.
- Coordinated training drills for all aspects of fire ground operations; ranging from ventilation, forcible entry, search & rescue, RIT, ICS, and “Mayday” Firefighter Survival Drills.
- Over 450 hours of in-station training was performed. These training hours included basic fire fighting skills, EMS, water rescue, rope rescue techniques and technical skills.
- Provided annual sexual harassment training.
- Prepared Training Announcements
- Scheduled personnel for training courses.
- Fire Training Certification-Records Management
- Oversaw the Driver/Operator Release Program; promoting four Technicians who are fully trained to drive / operate all department vehicles.
- Managed the Recruit Firefighter Release Training Program.
- Prepared and delivered new apparatus familiarization training upon delivery of the new Engine-1 for all members.
- Delivery of NOVA manual implementation training.
- Implemented a Training Division Mentorship; Technician Pierson works to keep in contact with new personnel that are partaking in training courses and / or need assistance in completing their respective release packets.

# ROPE OPERATIONS COURSE



## FY 08 Training Division Totals

The following is the list of classes that members certified in during the FY08:

Stafford County Orientation School .....	14
Virginia Dept. Of Fire Programs Fire Fighter 1 .....	5
Virginia Dept. of Fire Programs Fire Fighter 2 .....	4
Virginia Dept. of Fire Programs Hazardous Materials Awareness .....	14
Virginia Dept. of Fire Programs Hazardous Materials Operations .....	5
Virginia Dept. of Fire Programs Fire Instructor 1 .....	1
Virginia Dept. of Fire Programs Fire Officer 1-Train-the-Trainer .....	2
Virginia Dept. of Fire Programs Fire Officer 3 Train-the-Trainer.....	3
Rural Water Supply .....	2
EVOC Class 1, 2, and 3 .....	1
Trench Rescue Awareness & Operations.....	4
Rope Rescue Awareness & Operations .....	13
NIMS IS-300 Command Training .....	4
National Fire Academy Incident Safety Officer.....	1
Misc. Fire Related Certification Courses.....	10
Virginia Office of Emergency Medical Services EMT-Basic.....	2
Virginia Office of Emergency Medical Services EMT-Basic Recertification.....	2
Misc. EMS Courses.....	10
NOVA Manual Train-the-Trainer.....	5
Mass Casualty Incident I & II Course.....	12

\*Currently five personnel are attending Fire Fighter 1. Three out of the five personnel are attending the "Night Time Recruit Academy". This is the first volunteer academy in Stafford County; the personnel when finished will obtain Firefighter 1, Firefighter 2, Hazardous Materials Awareness & Operations, "Mayday" FF Down, Emergency Vehicle Operator Course, Driver Operator-Pumper, and Rural Water Supply certifications.

\* Five personnel completed the Stafford County Volunteer Battalion Chief release program.

\*Currently two personnel are attending Emergency Medical Technician-Basic course.

## **FIRE PREVENTION AND PUBLIC EDUCATION**

- Dedicated to reducing the number of fire deaths and injuries to the general public by increasing public education.
- Continued developing close relationships with schools, churches, community groups and businesses in the Falmouth community to deliver life safety education course for no cost.
- Continued efforts with the Free Smoke Detector Program, which was implemented in November 1999, trying to provide free smoke detectors to all Falmouth residents. Also, to meet the department's Strategic Plan of "Creating Safer and Healthier Neighborhoods." This continuous effort allowed our department to installed twenty-three smoke detectors in homes this year and twenty-seven batteries were provided to residents for existing smoke detectors.
- Managed the customer service enhancement program; a customer satisfaction survey mail out for all services provided by the department (Fire/EMS/Prevention). This program allows us to gather feedback so we can exceed the community needs and provide the fire/rescue services that are desired by our customers. One hundred and twenty customers received our survey over the last year; all responses were compiled and portrayed to the membership.
- Partnered with the Stafford County Department of Social Services for the Thanksgiving and Christmas "Adopt a Family Program". The department supported two families for Thanksgiving and provided gifts and dinner for two families during the Christmas Holiday. We will continue this effort this upcoming holiday season providing assistance to two families for Thanksgiving and two families during Christmas. The funding for these assistance programs are made possible by the extra efforts from the bingo staff that promote and conduct special fundraisers, allowing our department to provide a wonderful holiday for families in our community.
- Participated in local natural disaster preparedness training at local elementary schools and government facilities.



## **FY 2008 PREVENTION TOTALS**

**Smoke Detectors Provided to the Community-23**

**Smoke Detector Batteries Given Out/Installed-27**

**Misc. In station Events-2 ( EMS Week & Fire Prevention Week Open House)**

**Public Standby's-17**

**Total Fire Safety Classes-34**

*School Classes-9*

*Day Cares-5*

*Churches-4*

*Misc.-16*

**Fire Safety Trailer Requests/Usages-3**

**Total Department Personnel Hours-Over 2,000 Hours**

**Total People impacted by Fire Prevention Office- Over 9,100 People**





# FY 08 INDIVIDUAL STATISTICS

## Top Fire & EMS Performers

### Top 20 Fire Runners:

- 1<sup>st</sup>- Firefighter Thomas Wade-1131 Calls
- 2<sup>nd</sup>-Technician Dana Newton-944 Calls
- 3<sup>rd</sup>- Firefighter/EMT Sam Simmons-936 Calls
- 4<sup>th</sup>- Firefighter/EMT Tim Carter-910 Calls
- 5<sup>th</sup>- Captain Chuck Shackelford-806 Calls
- 6<sup>th</sup>- Captain Kevin Tobey-797 Calls
- 7<sup>th</sup>- Technician Ronnie Thayer, Jr.-738 Calls
- 8<sup>th</sup>- Firefighter Chris Hanson-714 Calls
- 9<sup>th</sup>- Firefighter Steve Thomas-610 Calls
- 10<sup>th</sup>- Firefighter Paul Morris-580 Calls
- 11<sup>th</sup>- Technician Darren Dyke-571 Calls
- 12<sup>th</sup>- Firefighter/EMT Joey Manning-569 Calls
- 13<sup>th</sup>- Technician Ronnie Newton, Sr.-564 Calls
- 14<sup>th</sup>- Fire Chief Kevin Good-556 Calls
- 15<sup>th</sup>- Asst. Safety Officer Dave Stewart-438 Calls
- 16<sup>th</sup>- Asst. Fire Chief Chris Smith-405 Calls
- 17<sup>th</sup>- Firefighter Sam Archer-331 Calls
- 18<sup>th</sup>- Captain Nick Pierson-314 Calls
- 19<sup>th</sup>- Technician Doug Pierson-280 Calls
- 20<sup>th</sup>- Technician Chris Craft-231 Calls

### Top 10 EMS Runners:

- 1<sup>st</sup>- Firefighter/EMT Tim Carter-145 Calls
- 2<sup>nd</sup>-EMT Brittany Barter-134 Calls
- 3<sup>rd</sup>- EMT Christina Stewart-124 Calls
- 4<sup>th</sup>- EMS Captain Tim Malanka-60 Calls
- 5<sup>th</sup>- Firefighter/EMT Steve Thomas-50 Calls
- 6<sup>th</sup>- EMT Susan Smith-39 Calls
- 7<sup>th</sup>- EMT Krystal Planakis-38 Calls
- 8<sup>th</sup>- Asst. Safety Officer Dave Stewart-35 Calls
- 9<sup>th</sup>- Recruit Ricky Brown-34 Calls
- 10<sup>th</sup>- EMS Sergeant Karen Jett-25 Calls

## **FY 2008 PERFORMANCE AWARDS**

***“Single” Firefighter Running the Most Calls:*** Thomas Wade

***“Married” Firefighter Running the Most Calls:*** Chuck Shackelford

***Junior Firefighter of the Year:*** Skylar Turnbull

***Firefighter of the Year:*** Tim Carter

***Technician of the Year:*** Ronnie Thayer, Jr.

***EMS Member of the Year:*** Christina Stewart

***Officer of the Year:*** Chuck Shackelford

***Chief’s Award:*** Darren Dyke & Doug Pierson

***President’s Award:*** Ronnie Newton, Sr.

## REMEMBERANCE:

Yvonne Reedal



Yvonne Reedal was laid to rest in March after she suffered a cancer relapse. Yvonne actively volunteered as a fire/rescue provider in Caroline County for 23 years and was an Emergency 911 Communications Officer in Caroline County. She was the daughter of Life member-Technician Ronald “Nubby” Newton, Sr. and the sister of Technician Dana Newton.

